

Board Member

Maria Truman, President /Martina Polomcak, Vice President and Treasurer
 Jessica Harrison, Vice President / Amy Hindson, Secretary / Annie Messina, Teacher Liaison

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| Pledge of Allegiance | Review and Approve January Meeting Minutes |
| Call Meeting to Order | Review and Approve January Financial Report |
| Introduction of Board Members | |

Committee Reports:

❖ **Book Fairs:**

- March 3-7 May 12-16

❖ **Community Events:**

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| <ul style="list-style-type: none"> • Summit Lanes Community Night - Feb. 28 • Jubilee Community Night [All Day] - March 12 | <ul style="list-style-type: none"> • 940 Golf N' Fun Community Night: TBD |
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❖ **PTO Events & Fundraising:**

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| <ul style="list-style-type: none"> • Spirit Wear: <ul style="list-style-type: none"> ▶ (Summer): July - Delivery at TEC Open House • After-school Activities: <ul style="list-style-type: none"> ▶ Movie [Grades K-5]: Feb.12 ▶ Juice-N'-Paint [Grades K-6]: Feb.26 ▶ Dr. Seuss Bingo [Grades K-3]: Mar. 3 ▶ Movie [Grades K-5]: March 26 ▶ Craft [Grades K-2]: Apr.10/ [Grades 3-5]: Apr.8 • Gertrude Hawk: Feb.24-March 10 <ul style="list-style-type: none"> ▶ *Delivery by week of April 7 | <ul style="list-style-type: none"> • Penny Wars: March 17-21 • Chorus/ Band Concerts: <ul style="list-style-type: none"> ▶ Spring: TBD • TEC Play: Winnie The Pooh <ul style="list-style-type: none"> ▶ March 6 @ 6:30pm • Plant Sale: May 5-9 (Mother's Day, May 11) • Teacher/ Staff Appreciation Week: May 5-9 • Tie-Dye Shirts/Field Day: TBD • 6th Grade Ceremony: TBD • Hospitality (Bake Sales/Staff Meals) |
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New Business:

- ❖ Sign up for **Box Tops** and link with TEC PTO (flyer will be going home next week with instructions)
- ❖ Bus Driver Appreciation Day - Feb. 21 (\$5 Dunkin Donuts gift card donations are appreciated)

❖ **Reminders:**

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| <ul style="list-style-type: none"> • <u>Act 80 Days:</u> <ul style="list-style-type: none"> ▶ 3hr Early Dismissals: Mar. 5, May 7 ▶ School Closed: Feb 14 | <p><u>School Holidays:</u></p> <ul style="list-style-type: none"> ▶ School Closed: President's Day: Feb. 17 ▶ School Closed: Spring Break: Apr. 17-21 ▶ School Closed: Memorial Day: May 26 |
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Old Business:

- ❖ **ALL** three official clearances are **REQUIRED** to volunteer with TEC PTO:
 1. The Pennsylvania Criminal Record Check [FREE]
 2. The Pennsylvania Child Abuse History Clearance [FREE]
 3. FBI Federal Criminal History Record [Cost is \$22.60] **OR** signed and witnessed affidavit (if you have resided in PA for the previous 10 year period continuously). New Affidavits **MUST** be signed **every year**.
- ❖ **School Volunteer Application** must be submitted for approval in addition to all three clearances.
- ❖ Clearances for TEC PTO are **valid for three (3) years**; with the exception of **affidavits, which must be signed every year**, and all clearances must be **less than 12 months old** when submitted.
 - *Please Note:* Contact TEC main office for more details on volunteer requirements for school events such as Class Trips/Classroom events as they may be different.
- ❖ Please **follow** **TEC PTO** on Facebook at <https://www.facebook.com/TECPTO/> to stay connected and check PMSD & TEC website at <https://www.pmsd.org/>
 - Click on **Schools** – choose **Tobyhanna Elementary Center** – click **For Parents**

The PTO is always looking for volunteers and/or donations. Please reach out if interested in helping via e-mail at

tecptol@gmail.com

Questions or Ideas? Adjournment *Next PTO Meeting is scheduled for Tuesday, March 11th at 9:30am**