

Board Member

Maria Truman, President /Martina Polomcak, Vice President and Treasurer
Jessica Harrison, Vice President / Amy Hindson, Secretary / Annie Messina, Teacher Liaison

Pledge of Allegiance

Review and Approve January Meeting Minutes

Call Meeting to Order

Review and Approve January Financial Report

Introduction of Board Members

Committee Reports:

❖ Book Fairs:

- March 3-7 May 12-16

❖ Community Events:

- Summit Lanes Community Night - Feb. 28
- Jubilee Community Night [All Day] - March 12
- 940 Golf N' Fun Community Night: TBD

❖ PTO Events & Fundraising:

- Spirit Wear:
 - ▶ (Summer): July - Delivery at TEC Open House
- After-school Activities:
 - ▶ Movie [Grades K-5]: Feb.12
 - ▶ Juice-N'-Paint [Grades K-6]: Feb.26
 - ▶ Dr. Seuss Bingo [Grades K-3]: Mar. 3
 - ▶ Movie [Grades K-5]: March 26
 - ▶ Craft [Grades K-2]: Apr.10/ [Grades 3-5]: Apr.8
- Gertrude Hawk: Feb.24-March 10
 - ▶ *Delivery by week of April 7
- Penny Wars: March 17-21
- Chorus/ Band Concerts:
 - ▶ Spring: TBD
- TEC Play: Winnie The Pooh
 - ▶ March 6 @ 6:30pm
- Plant Sale: May 5-9 (Mother's Day, May 11)
- Teacher/ Staff Appreciation Week: May 5-9
- Tie-Dye Shirts/Field Day: TBD
- 6th Grade Ceremony: TBD
- Hospitality (Bake Sales/Staff Meals)

New Business:

- ❖ Sign up for **Box Tops** and link with TEC PTO (flyer will be going home next week with instructions)
- ❖ Bus Driver Appreciation Day - Feb. 21 (\$5 Dunkin Donuts gift card donations are appreciated)

❖ Reminders:

- Act 80 Days:
 - ▶ **3hr Early Dismissals:** Mar. 5, May 7
 - ▶ **School Closed:** Feb 14

School Holidays:

- ▶ **School Closed:** President's Day: Feb. 17
- ▶ **School Closed:** Spring Break: Apr. 17-21
- ▶ **School Closed:** Memorial Day: May 26

Old Business:

- ❖ ALL three official clearances are **REQUIRED** to volunteer with TEC PTO:
 1. The Pennsylvania Criminal Record Check [FREE]
 2. The Pennsylvania Child Abuse History Clearance [FREE]
 3. FBI Federal Criminal History Record [Cost is \$22.60] **OR** signed and witnessed affidavit (if you have resided in PA for the previous 10 year period continuously). New Affidavits **MUST** be signed **every year**.
- ❖ **School Volunteer Application** must be submitted for approval in addition to all three clearances.
- ❖ Clearances for TEC PTO are **valid for three (3) years**; with the exception of **affidavits, which must be signed every year**, and all clearances must be **less than 12 months old** when submitted.
 - *Please Note:* Contact TEC main office for more details on volunteer requirements for school events such as Class Trips/Classroom events as they may be different.
- ❖ Please follow **TEC PTO** on Facebook at <https://www.facebook.com/TECPTO/> to stay connected and check PMSD & TEC website at <https://www.pmsd.org/>
 - Click on **Schools** – choose **Tobyhanna Elementary Center** – click **For Parents**

The PTO is always looking for volunteers and/or donations. Please reach out if interested in helping via e-mail at

tecptol@gmail.com

Questions or Ideas? Adjournment *Next PTO Meeting is scheduled for Tuesday, March 11th at 9:30am**